



**Exceptional Meeting of Governors**

**Western Road Community Primary School**

**Thursday 14<sup>th</sup> March at 6pm**

**MINUTES**

Governor members present:	Matthew Montebello (HT), Roy Watkinson, Eleanor Murphy, Tom Jeffery (VC), Christine McCarney, Jonathan Sharpe
Officers present:	Nicola Gibson (clerk)

	Agenda Item	Action
1	<p><b>Declarations of Interests</b></p> <p>There were no declarations of interests</p> <p>The content of this meeting will be communicated to the wider governor body &amp; discussions at the FGB on 25<sup>th</sup> March.</p>	
2	<p><b>Discussion of Plans for a new Headteacher</b></p> <p>This meeting was called at short notice following the resignation of Matthew Montebello as Headteacher at Western Road Community Primary School.</p> <p>MM was invited to outline why he is leaving the post. Firstly, he warmly thanked governors for all their support in the 4 years he has led Western Road Community Primary School. MM explained that he feels now is an appropriate time to move on whilst the school is in very strong position. He also cited personal reasons for his decision &amp; wishes Western Road all the very best for the future. Governors in turn thanked Matthew for his tremendous hard work over the years.</p> <p>Following consultation with Claire Roberts from Human Resources at East Sussex County Council, JS reported to governors that her advice is to ask Irena Wooler, current deputy at WR, to act up as HT until Xmas 2019 &amp; for the governing body to use the intervening period to discuss longer term strategy for the school. Claire Roberts has also strongly recommended considering collaboration &amp; loose partnerships with other schools on an informal basis.</p>	

	<p>Claire has been invited to attend the FGB on the 25<sup>th</sup> March to further discuss the matter with governors.</p> <p>If Irena were to accept the acting headship, the post of deputy head would need be to be advertised as a 2.5 or 2 day post. The proposal to have IW as acting head would also give the school plenty of time to consider longer term options &amp; to set up a governor recruitment panel to appoint a new deputy.</p> <p>If IW does accept the post, governors decided that she would need to complete the NPQH (National Professional Qualification for Headship).</p> <p>The meeting concluded with JS formally recommending to invite IW to act as head.</p> <p><b>Actions –</b>  <b>Write to all governors following this meeting</b>  <b>Write to Claire Roberts</b>  <b>Contact Irena</b>  <b>Contact parents</b></p>	<p>JS</p>
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